

**Fort Lowell Historic Zone Advisory Board**  
**Meeting minutes June 27, 2007**  
**Home of Jo McClure, 5440 E. Fort Lowell Road, 7 pm**

**1. Roll Call:** Present: Mary Lou Fragomeni Nuttall (co-chair), Minnette Burges, Robert Hastings, Catherine Varley, Peggy Sackheim (co-chair), Bob Brisley, Carol Maywood, Jo McClure. Absent: Carl Ewing, Elaine Hill, Mick Davidson, Diana Osborne. Guests: Bill Creeden, new Headmaster, St. Gregory's Preparatory. Andy Anderson, architect for St. Gregory.

**2. Review of meeting minutes,** May 22, 2007. Approved with small typo corrected. Peggy Sackheim will send to Catherine Varley for final distribution.

**3. Financial Report:** Treasurer Jo McClure reported balance in bank is \$1,221.99. Approved this report.

**4. Plans Review:** none

**5. New Business:** St. Gregory School presentation by Andy Anderson, architect. They plan to build near playing fields, two walled "stations" (6'8 x 6'8) with screened metal gates for fertilizer/irrigation equipment. They will be located in SE and NW areas of the campus, outside the buffer zone. They also will replace the existing wooden gatehouse that is next to the entrance drive. The new structure will be 10x10x10 rusted metal with bronzed glass windows, set a bit further back from Craycroft than the current guardhouse. Mr. Anderson showed us drawings indicating the proposed sites as well as photographs of the existing gatehouse. He illustrated the "look" of the proposed stations, by showing us a garage door on Placita del Mesquite. Discussion: The guardhouse is in the buffer zone, so City needs our approval. **Motion: by Dr. Hastings, seconded by Ms. Varley: We approve the St. Gregory plans for these small structures, as presented. Passed unanimously.** Mary Lou Nuttall will draft a letter that we have approved these plans, with a copy to Frank Podgorski, City. **Action: attach a copy of this letter to these minutes in our files.**

**6. Old Business:**

- a. Portfolio distribution: Carol Maywood presented a revised copy of the sales log. Peggy Sackheim will distribute to a couple of people. Bob Hastings can present to Patsy Waterfall if needed. We will need to present one to Carol West's replacement after the election.
- b. Archiving: tabled for now.
- c. OFLNA: No report
- d. Monitoring of current projects:
  1. 5301 E. Fort Lowell Rd (Schoolhouse property): Now that debris is cleared, is the remaining preserved house to be considered contributing or historic? Discussion: Definitely the two interior rooms of adobe are historic. Date of construction is unclear. It may pre-date the schoolhouse,

which is 1914. Some rumors date the house to 1860, but 1913 is more likely. Discussion: While in the process of updating our inventory, there are various ways that we can categorize this house. Carl Ewing has been involved in meetings with the owner. Let him pose questions with property owner Brian Atwood to see what works best for all interests. As it stands now, Brian Atwood likes the peaked roof look. It may have been flat originally.

2. 2920 N Beverly: nothing new.
  3. 5328 E. Fort Lowell Rd: Can this house now be considered historic? Minnette Burges will look into this.
  4. 5601 E. Fort Lowell Rd. (Rene Marrufo): Peggy Sackheim reported: Jim Conroy, Parks, said that they did resurvey, there is encroachment, and the columns must be removed. He is meeting with them. Mrs. Marrufo wants a larger drawing of the survey. City could pick up and move fence, which has ocotillo, but the people in front, Bill and Judy Scharf, have planted vegetation. Property line differential varies from 1.5 to 7 feet! Some of the Scharf driveway is also on city property. City will place a fence on the property line in the end.
  5. Commissary: nothing new.
  6. San Pedro Chapel: nothing new.
- e. Adkins property update: Historic designation: no update
- f. Inventory and inventory grant application: Peggy Sackheim passed around two complete copies of the existing inventory. The inventory papers are arranged in two notebooks. There are two sets of inventories: one done in 1976 with photos, and one done in 1993/1994 with photos. Discussion: Let us think of this as “recasting” of the inventory...purpose and history. We should go ahead with new photographs. Start with what is missing: i.e. Adobes del Bosque: We also need to organize the photographic record, incorporate it with all of the descriptive material. Priority: to start with the houses that have not been done? We could do our own homes (e.g. Ms. Varley and Dr. Maywood) as a trial run. Should the photos be in color or B&W? Roz Spicer and Peggy Sackheim took both for original inventory. Need to update the chain of ownership (dates of purchase/sale etc.) which is all on line via tax rolls.

This discussion highlights the need to begin identifying the work and to plan, stage the work. Decision: At suggestion of Bob Hastings, we agreed that we will hold an inventory workshop on September 15, 2007 to start this process. **Action:** Minnette Burges will bring a sample organization file of proposed inventory record, including tabs, identification numbering system, etc. We will include samples of “family tree vignette” additions to the inventory.

**Action:** Ms. Varley and Dr. Maywood will do a trial run using inventory forms that Mrs. Sackheim emailed, on their own homes, to bring to Sept. 15 meeting.

- g. Fort Lowell restoration advisory committee: no news

- h. TMC: CEO Frank Alvarez announced immediate retirement today. He will be replaced temporarily by three people who departed last year.
- i. Reaching **out to HOAs** in the Zone: tabled until Fall.
- j. Membership: Peggy Sackheim talked with Harlan Peckham, Presidio Road. He recently joined OFLLAH board and may be too busy. Check later.

**7. Announcements:**

- a. Old Fort Lowell Neighborhood Association (OFLNA): nothing to report.
- b. Fort Lowell Park/Master Plan: **Action:** Will be on our agenda from now on. Discussed recent Arizona Star letter to editor regarding vegetation removal from riparian area. Writer is entomologist concerned about habitat for insects. Peggy Sackheim called Jim Conroy (Parks) to discuss. Apparently, the City can't reply via letter to editor. He talked with Carol West. OFLNA and FLHZB both approved this removal of non-native species as part of the effort to restore native species. **Action:** Because the City cannot respond, Peggy will approach Barry Spicer to see if he will respond on behalf of neighborhood.

**8. Adjournment:** 8:46 pm. No meeting in July unless necessary. Next meeting would be: August 28, 2007.